

## Job Description for Sales Executive

### **Position:**

- Job title : Sales Executive
- Location : Hong Kong/Jakarta/Kuala Lumpur/Taipei/Bangkok/Shanghai/Beijing/Guangzhou

### **Job Description:**

1. Promote express services to clients via sales call or visits;
2. Responsible for developing new business opportunities and expand customer base in order to achieve sales target in a competitive environment;
3. Maintains and expands customer database. Identify potential new customers and maintain good sales relationship with existing customers;
4. Meeting sales goals and targets set by the company.
5. Consolidating and prepare sales reports and meeting.

### **Requirements:**

- Bachelor degree holder;
- A few years sales experiences in travel industry will be added advantage;
- Customer-orientated, good presentation skills, responsible, result-driven and ability to build up new accounts;
- Mature, independent and able to work under pressure;
- Proficient in PC operation especially MS Excel, Word and Power Point;
- Willing to travel;
- Excellent command in spoken English.

Please send your application to: [recruit.hkg@group-miki.com](mailto:recruit.hkg@group-miki.com)